

HI-SKY EMMAUS COMMUNITY OF MIDLAND, TEXAS
BOARD OF DIRECTORS MEETING
February 17, 2015

The Hi-Sky Emmaus Community Board of Directors met on Tuesday, February 17, 2015, at 6:00 p.m. at Our Savior's Lutheran Church located at 3309 Neely Ave., Midland, Texas 79707.

MEMBERS: Danny Bisbee, Charlotte Bosecker, Stacie Campbell, Steve Chilcoat, Evans Etheredge, Iris Hall-Sanders, Marta Hansard, Melanie Huddleston, Glenn Pipes, Dani Pool, Martin Ramirez, Joe Thames, Phillip Vandiver, Howard Varley, Paula Yates

MEMBERS PRESENT: Danny Bisbee, Charlotte Bosecker, Stacie Campbell, Steve Chilcoat, Evans Etheredge, Melanie Huddleston, Glenn Pipes, Dani Pool, Martin Ramirez, Joe Thames, Phillip Vandiver, Howard Varley, Paula Yates

MEMBERS ABSENT: Marta Hansard, Iris Hall-Sanders

GUESTS: Ed Hall, Bailey Lively

The meeting was called to order at 6:01 p.m. Danny Bisbee led the Board and Guests in the Prayer to the Holy Spirit.

Thirteen Board members were present. The meeting proceeded with a quorum in attendance.

WALK REPORTS:

† ***MW #219: Ed Hall, Lay Director***

- Had a pilgrim drop today and will proceed with 20.
- Had a team member drop today but he has already been replaced.
- Short on food and gift agape.
- Talked with Circle Six and good to go.
- Send-off at Crestview Café at 12:30 p.m. on Thursday
- Music team and Servant team plan to be out at Circle Six on Wednesday around 4:00 p.m. to get a jump start on setup.

† ***WW #220: Bailey Lively, Lay Director***

- Finished team meetings
- Only have two pilgrims.
- Will preview last spiritual talk this Friday
- Send off will be at the Midland College Dining Hall Thursday of the Walk from 11:30 a.m. – 1:00 p.m.

REGISTRAR REPORT: BAILEY LIVELY, Registrar

- Due to personal issues, Bailey requested that the Board begin looking for a replacement for the Registrar position. She will stay on for the next few months and help train the incoming Community Member.

SCHOLARSHIP REQUESTS: STACIE CAMPBELL

- One scholarship request was submitted for MW #219.

MOTION: Danny Bisbee made the motion to accept the MW #219 scholarship request. Paula Yates seconded the motion. Motion carried and was unanimously approved by the Board.

FINANCIALS: STACIE CAMPBELL, Treasurer

- The 2015 insurance certificate was provided to Circle Six. This will cover all the Walks and Flights for 2015.
- Stacie met with Ken Arnold regarding the filing of Hi-Sky Emmaus' tax forms. The IRS Forms were filed Friday, January 13, 2015. Ken thinks HSE may have to pay penalties and fees for the late filing. Ken suggested that Martin Ramirez write a letter on behalf of HSE stating that the filings were late due to personal illness in hopes that the penalties and fees would be waived (or, at the very least, reduced).

ACTION ITEM: Martin Ramirez will call Ken Arnold to discuss the contents of the letter to the IRS on behalf of Hi-Sky Emmaus.

- February 2015 financials were presented.

MOTION: Charlotte Bosecker made the motion to accept the February 2015 financials without any revisions. Paula Yates seconded the motion. Motion carried and was unanimously approved by the Board.

BOARD MINUTES: MELANIE HUDDLESTON, Secretary

Minutes for January 13th and January 20th board meetings were presented to the Board members via email prior to the meeting. No changes/revisions were made following the receipt of final meeting minutes.

MOTION: Danny Bisbee made the motion to accept the January 13, 2015 and January 20th, 2015 Meeting Minutes without any further changes. Steve Chilcoat seconded the motion. Motion carried and was unanimously approved by the Board.

OLD BUSINESS

UPPER ROOM 2015 COVENANT: MARTIN RAMIREZ, CLD

The Upper Room Covenant which was signed by all 2015 Board Members was inadvertently signed on a 2014 form. Martin called the Upper Room to discuss how to proceed. Based on their recommendation, Martin struck-through 2014 and manually wrote 2015 at the top of the form. The Covenant with the revised date was provided to the Upper Room.

TEAM SELECTION DISCUSSION: Howard Varley, Board Member

- We need to help the Lay Directors by not only selecting them earlier in the preceding year (with the goal being the end of the first quarter of the year - but no later than the end of April), but also by helping them select their ALDs and Logistics Coordinator soon after they are confirmed as Lay Directors.
- Meetings between the ALDs and the Logistics Coordinator need to begin well in advance of the team meetings so that the ALDs can better manage both the Team Meetings and the Walks.

- The Board Reps need to work with the Lay Directors to ensure training schedules are set early and the Training Committee Chairperson is notified well in advance of the training session so that trainers can be notified and adjust their schedules accordingly.

NEW BUSINESS

LATE PILGRIM REGISTRATION: MARTIN RAMIREZ, CLD

We continue to have problems with folks turning in Reservation Requests late. Two Walk Reservation requests were received today for MW #219 (which begins on Thursday, February 19th: one Reservation Request was received by via phone and there was no Reservation form or fee payment in hand; and, one Reservation Request included the completed Request Form but no fee payment. Note: The Reservation Request deadlines are printed on the instruction form which accompanies the Registration Request Form.

MOTION: Glenn Pipes made a motion to go forward with MW #219 based on the existing list of the 20 pilgrims whose sponsors returned the Reservation Requests and Payment prior to the 1-week deadline. Danny Bisbee seconded the motion. Motion carried and was unanimously approved by the Board.

2016 WALK SCHEDULE: MARTIN RAMIREZ, CLD

Circle Six has been in contact with Hi-Sky Emmaus to discuss Walk dates for 2016. Due to low attendance records and the fact that HSE has struggled for the past three plus years to fill at least one man's and one woman's walk, a lengthy discussion ensued as whether or not it was in the Community's best interest to cut 2 walks next year: 1 men's walk and 1 women's walk.

Motion to drop 1 men's and 1 women's walk for 2016.

MOTION: Steve Chilcoat made the motion to drop 1 men's and 1 women's walk from the 2016 calendar. Glenn Pipes seconded the motion. The motion passed with 12 affirmative votes and with 1 vote in opposition.

COMMITTEE REPORTS:

- **Gatherings**

Paula Yates, Committee Chair

- Thrilled with the great response from both the Board and the Community with food and drinks for the January Gathering.
- Has already written and submitted an article for the February newsletter and already has an article ready for the March newsletter.

- **Name Tags**

Melanie Huddleston, Committee Chair

- Ordered tags for MW #219 and for 3 additional Community members.

- **Trailer/Supplies**

Howard Varley, Committee Chair

- Still needs to get trailer key to from Martin.
- Plans to have the trailer over to Circle Six by 6:00 p.m. on Wednesday

- Medications are now in the possession of Charlotte Bosecker. After every Walk, the Board Rep needs to return the unused medications to Charlotte who will provide them to the next Walk's Board Rep.

- **Facilities**

Steve Chilcoat, Committee Chair

- The golf carts are working great and will be delivered to Circle Six by 6:00 p.m. on Wednesday evening.

- **Team Selection**

Joe Thames, Committee Chair

- Selected the team for WW #220 last Thursday
- The LD for MW #221 needs to start working on his team roster requests now in preparation for that team selection TBD in the very near future.
- Pursuant to the previous conversation the Board had regarding Lay Director selections, would like to see recommendations from the Assistant Community Lay Director, Dani Pool, for suggested 2016 Lay Directors be presented to the Board by the April Board Meeting.

- **Chrysalis**

Phillip Vandiver, Committee Chair

- Chrysalis would like to provide the music, Fourth Day speaker, etc. at April's Community Gathering so as to spark interest for the upcoming Flights this summer and to get the Flights on the youth's calendars as soon as possible.
- Following much discussion by the Board and as a consideration for the music team and Pilgrims on MW #221, the Board decided to ask the Chrysalis Committee if it would provide a Fourth Day speaker for the April meeting and then provide the music and other Community services (offering collection, etc.) in May. This way Chrysalis would be in front of the Community two months in a row and the music team and Pilgrims from MW #221 would be together following that Walk.

- **Music**

Joe Thames, Committee Chair

- The music trailer will be delivered to Circle Six tomorrow night by 6:00 p.m.

- **Training**

Evans Etheredge, Committee Chair

- We need to encourage Lay Directors to set their Team training dates and contact Evans as soon as possible to schedule team training.
- Training for MW #221 will be held this Saturday, February 21st at Friendship Baptist Church 501 County Road 24, Lamesa, TX 79331 - (806) 462-7403: Trainers will be: Danny Bisbee, Martin Ramirez, Joe Thames, Steve Chilcoat, and Howard Varley.

ACTION ITEM: Howard Varley will speak with Lay Director, Scooter Williams, and will let the trainers know what time training will actually start.

- **Book Table**

Charlotte Bosecker, Committee Chair

- HSE currently has enough books for MW #219. However, we need books for the rest of this year's walks.

ACTION ITEM: Charlotte Bosecker will provide the Communications Team with an article by Friday for the February Newsletter requesting donations of gently used books and/or funds with which she may purchase books from Mardel's.

ACTION ITEM: Martin Ramirez will contact Mardel's to update the charge account with the current Board members who are authorized to purchase on behalf of Hi-Sky Emmaus.

- **Communications**

Melanie Huddleston/Dani Pool, Co-Committee Chairs

- The second newsletter is due to be emailed out by the end of this coming weekend. Submit articles as soon as possible – but, no later than Friday.
- Upper Room is having issues with its Database which, unfortunately, is impacting HSE. The database administrator has been contacted multiple times by phone and email. If we have no response by the end of tomorrow, Melanie will call the Upper Room directly and see what can be done to find some help.
- Dani has successfully sent eBlasts out to the Community. We need to do something about all the duplicate emails in the system as there are currently over 9000+ and the eBlasts take hours upon hours to send.

CLOSING COMMENTS:

Martin Ramirez, Community Lay Director

- Pursuant to the Board's decision, Martin will contact both sponsors to let them know that we, unfortunately, cannot accept the Reservation Requests that were submitted well after the deadline.
- Reminder that the HSE Community is welcome to attend the prayer time at the Hospice Inspiration Center located on Andrews Highway every Thursday night.

Danny Bisbee, Community Spiritual Director

- Talked with Steve Mohr, Pastor at our Savior's Lutheran, as invited him to come join us at Community Gatherings each month.
- HSE still needs clergy to work Walks. Please provide Danny with the names and telephone numbers of any and all clergy you know and he will be glad to call them.

The next Board Meeting will be March 17, 2015 at 6:00 p.m.

There being no further business, the meeting was adjourned at 7:33 p.m. by Glenn Pipes who closed the Board meeting with prayer.

Respectfully submitted,
Melanie Huddleston, Secretary