

**HI-SKY EMMAUS COMMUNITY OF MIDLAND, TEXAS**  
**BOARD OF DIRECTORS MEETING**  
**August 19, 2014**

The Hi-Sky Emmaus Community Board of Directors met on Tuesday, August 19, 2014, at 6:00 p.m. at Wilshire Park Baptist Church located at Bentwood, Midland, TX 79703.

**MEMBERS:** Danny Bisbee, Charlotte Bosecker, Stacie Campbell, Steve Chilcoat, Marta Hansard, Melanie Huddleston, Linda Ireland, Glenn Pipes, Dani Pool, Martin Ramirez, Roy Sanders, Joe Thames, Gregg Ulvestad, Phillip Vandiver.

**MEMBERS PRESENT:** Danny Bisbee, Charlotte Bosecker, Stacie Campbell, Steve Chilcoat, Marta Hansard, Melanie Huddleston, Linda Ireland, Glenn Pipes, Dani Pool, Martin Ramirez, Joe Thames, Gregg Ulvestad, Phillip Vandiver

**MEMBERS ABSENT:** Roy Sanders

**GUESTS:** Mike Nelson, Paula Yates

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The meeting was called to order at 6:15 p.m. Glenn Pipes led the Board and Guests in the Prayer to the Holy Spirit.

Thirteen Board members were present and the meeting proceeded with a quorum in attendance.

Introductions to Steve Chilcoat. Welcome him in his service to the Board.

**WALK REPORTS:**

✠ ***WW #217: Mike Nelson, Lay Director (Sept. 18<sup>th</sup> ) Melanie to contact re name tags on Sept 12. (438.8730)***

- Had team training and the first team meeting
- Previewed first 5 talks
- One team member dropped on Sunday due to financial concerns. Mike offered to allow him to stay and pay fee. Team member declined offer. Was a zero on the servant team.
- Still has folks on his alternate list.
- Passed out current team list
- RG in San Angelo has volunteered to do worship book covers.
- Five pilgrims to date.
- Remaining team meetings are scheduled: Sept. 5<sup>th</sup> and 6<sup>th</sup>
- Had a few team members who had to drop but they have already been replaced.
- Will pass clipboards again at community. Will contact board if any needs not met.
- Going to see if person doing community candlelight will also do music for dinner.

✠ ***WW #218: Paula Yates, Lay Director***

- Team Training on Sept. 5<sup>th</sup> at St. Paul at 6:00 p.m.
- 7 pilgrims, so far.
- Full team
- Has received applications, so far, from Registrar
- Food and gift agape clipboards will be passed around during next community meeting.
- Has been having a bit of an issue getting Circle Six to call her back.
- Oct. 17<sup>th</sup> – Melanie to call to confirm name tags.

**COMMUNICATIONS:** No report

**REGISTRAR REPORT:** No report

**SCHOLARSHIP REQUESTS:** None

**FINANCIALS: STACIE CAMPBELL**

July financials were presented. Still need to meet with Ken Arnold to review books and by-laws. Glenn Motion by to approve June and July financial statements as presented. Gregg second. All in favor. Wilma still

**BOARD MINUTES: MELANIE HUDDLESTON**

June minutes were presented. Motion Danny, seconded by Dani. All in favor. Wilma still

**OLD BUSINESS:**

**MOTION:** On August 12, 2014, Marta Hansard, by email and pursuant to the recommendation of the Nominating Committee, nominated Steve Chilcoat to fill the vacant position on the Board to replace Kerry Mansour pursuant to his resignation. The position has a 1.5 year term left. Stacie Campbell seconded the motion. Motion carried and was unanimously approved by the Board.

Leadership training is scheduled for Saturday from 9:00 am -3:00 pm. Approximately 30 people will be attending. Food is taken care of. Rainbows End, Signal Mountain, Lamesa (maybe).

The Cooler which was inadvertently damaged during the girl's Chrysalis is now fixed and has been returned to the trailer. The refrigerator used in the Agape room is also now fixed.

**ACTION ITEMS/MOTIONS LIST:**

No review.

**NEW BUSINESS:**

Email from Brian at Circle Six. Pricing has been changed. Decreasing price by \$6/pilgrim which, essentially, gives us tabernacle free. No sleeping room free. We will get two invoices. One with old rates and one with new rates. And we can pay the cheapest invoice from now until new contracts are signed for 2016.

What is circle six policy on team members being in room by themselves. We have rooms 1-24 in our contract. Kelly says we do not have to pay. Brian said we will be charged extra for single room. We cannot spread out to the other rooms. We have to have at least 2 folks in a room. No real candles upstairs on in the prayer room. Need to ensure that we stick to rules of Circle Six.

Still have one vacancy which goes through 2016. Charlotte recommends on behalf of board for Phillip to serve remaining term of Bill Perryman through 2017.

**MOTION:** Dani Pool made the motion to accept the nomination of Phillip Vandiver to fulfill the 2 additional year term of Bill Perryman. Stacie Campbell seconded the motion.. Motion carried and was unanimously approved by the Board.

Continue to pray for one additional clergy to serve on the Board.

The Slate for women to serve as a Board Rep for 2015 is still being worked on. The Nominating Committee currently has two names but is looking for two more. The slate will be present at next board meeting so that community can vote take place in September and October with results being announced at the combined November/December Community meeting.

The Nominating Committee has four people on the list who are not interested in being a Lay Director. There are four men on the list who need to work at least one more walk to be eligible to serve.

Six women are on the suggested Lay Director list. Although they are qualified, several are not active in HSE.

Lay Director training is in October so timing of the LD slate is critical.

**ACTION ITEM:** Present 2015 Board of Directors and Lay Director slates on behalf of Nominating Committee to the Board at September Board Meeting. (Charlotte Bosecker.)

**COMMITTEE REPORTS:**

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| <ul style="list-style-type: none"><li>• <b>Gatherings</b></li></ul>       | <p><b>Report from Phillip Vandiver, Committee Chair</b></p> <ul style="list-style-type: none"><li>• Pot luck still working well. Rhett will send email blast.</li></ul>  |
| <ul style="list-style-type: none"><li>• <b>Name Tags</b></li></ul>        | <p><b>Melanie Huddleston, Committee Chair</b></p> <ul style="list-style-type: none"><li>• No Report</li></ul>  |
| <ul style="list-style-type: none"><li>• <b>Trailer/Supplies</b></li></ul> | <p><b>Report from Martin Ramirez, Committee Chair</b></p> <ul style="list-style-type: none"><li>• No Report</li><li>• Good for next 3 walks for supplies</li></ul>   |
| <ul style="list-style-type: none"><li>• <b>Facilities</b></li></ul>       | <p><b>No Report - Open, Committee Chair</b></p>  |
| <ul style="list-style-type: none"><li>• <b>Team Selection</b></li></ul>   | <p><b>No Report – Joe Thames, Committee Chair?</b></p> <ul style="list-style-type: none"><li>• No Report</li><li>• Good for next 3 walks for supplies</li></ul>  |
| <ul style="list-style-type: none"><li>• <b>Chrysalis</b></li></ul>        | <p><b>Report from Charlotte Bosecker, Committee Chair</b></p> <ul style="list-style-type: none"><li>• Board report by Anita Springer. Note: Report progression does not match schedule. May need to look at this for future flights.</li><li>• HSE/RE shared experience was positive for the most part. RE have not been following UR guidelines. RE was good with gentle corrections.</li><li>• Wilma has been talking with RE and discussing with them about combining. RE girls' is during Christmas. If it does not make, they might like to join if it does not make.</li></ul> |

- Committee feels it is beneficial to combine all the Chrysalis Communities into a West Texas Chrysalis. All CLD's need to get together and see if we can all agree to do that.
- Will discuss during leadership training to see what the interest is.
- RUSH in October at Dan Nicholas' place. The RUSH in July at Wilshire Park was awesome. Great turnout. The boy's LD for next year is Tommy Southall (RE) and the girl's LD is Diana Hale (HSE.)
- Need to do a better job of doing background checks prior to first team meeting since children are there.
- LD, Mark Niece, RE from the boys Chrysalis still needs to turn in team money.

**ACTION ITEM:** Talk to Mark during Community this month to exchange money. (Stacie Campbell)

• **Music/Entertainment**

**Martin**

- Music stands still need to be assembled.

• **Training**

**Linda Ireland, Committee Chair**

- Good team training session in Andrews.
- Very enthusiastic
- Friday, Sept 5<sup>th</sup> at St. Paul. Board is invited to eat before training.
- LD training coming up in October. Date TBD

• **Book Table**

**Charlotte Bosecker, Committee Chair**

- Books are good through the end of the year. Men's tub is ready for MW #217.
- Need a few more for WW #218.

**ACTION ITEM:** Provide women's books to Charlotte for WW #218. (Marta Hansard)

**CLOSING COMMENTS:**

**Marta Hansard, Community Lay Director**

- Thanks to Steve and Phillip for coming aboard

**Glenn Pipes, Community Spiritual Director**

- None.

The next Board Meeting is **September 16, 2014**, at Wilshire Park Baptist Church at 6:00 p.m.

There being no further business, the meeting was adjourned at 7:25 p.m. by Danny Bisbee who closed the Board meeting with prayer.

Respectfully submitted,  
*Melanie Huddleston, Secretary*

## Action Items

ACTION ITEMS							
Year	Meeting Date	Action Item	Requires Action By:	Action Performed	Comments	Completed	Completed Date
2014	02/18	Type up the procedure for renewing and paying for the domain name (with Network Solutions) and for paying the host of our website (GeoSpectrum). Procedures will include telephone numbers, passwords, etc.	Melanie Huddleston	Outstanding			
2014	04/15	Look at the schedule and make adjustments to help with this for future walk. Look into adding some information to the Walk Team Training by adding addendums to the manual as it currently exists.	Linda Ireland Dani Pool	Outstanding			
2014	04/15	Determine if church already has a video for protecting youth that can be used during Chrysalis Team training.	Glenn Pipes	Outstanding			
2014	05/20	Update LD packet info to remove letter to pilgrims/sponsors two weeks out.	Linda Ireland	Outstanding			
2014	06/17	Educate Lay Director's to spend time with folks giving talks and to reiterate that the preview is the "final" and, if rewrite has to occur, the talk has to be previewed again by the Lay Director, Spiritual Director and Board Rep.	Board (LD Training)	Outstanding			

## Motions

MOTIONS				
Year	Motion Made Date	Motion	Passed (P) Failed (F)	Quorum Present
2014	01/21	Move the Board Meetings to the third Tuesday of the month at 6:00 at Cuthbert Avenue Baptist Church	P	Yes
2014	01/21	Accept results of secret ballot vote for 2014 Assistant Community Lay Director	P	Yes
2014	01/28	Move the funds still located at Bank of America to Chase Bank.	P	Yes
2014	01/28	Accept both the November 2013 and January 21, 2014 meeting minutes.	P	Yes
2014	02/03	Authorize Stacie Campbell to spend approximately \$200-\$250 to purchase QuickBooks to keep the financial records for HSE	P	Yes
2014	02/18	Accept the January 28, 2014, meeting minutes.	P	Yes
2014	02/18	Fulfillment of 2-Year vacant Board position by Joe Thames	P	Yes
2014	08/19	Present 2015 Board of Directors and Lay Director slates on behalf of Nominating Committee to the Board at September Board Meeting.	Charlotte Bosecker	Yes
2014	08/19	Talk to Mark during Community this month to exchange money.	Stacie Campbell	Yes
2014	03/18	Three scholarship requests for Women's Walk #216	P	Yes
2014	03/18	Accept the February 18, 2014, meeting minutes with no revisions	P	Yes
2014	03/18	Spend \$732 total and use Big Three to replace the tires and fix the bearings on the supply trailer.	P	Yes
2014	03/18	HSE to provide a \$300 gift card to Chrysalis Committee to purchase books at Mardel's	P	Yes
2014	04/15	Accept the March 18, 2014, meeting minutes with no revisions.	P	Yes
2014	04/15	Sign the 2015 contracts as presented from Circle Six at the Emmaus rate (no change from previous years) keeping all walk dates the weekend prior to the Community meetings for 2015.	P	Yes
2014	04/15	Provide the Chrysalis Committee scholarships from the Community Scholarship Fund.	P	Yes
2014	04/15	Purchase a training video for protecting youth to be used for Chrysalis Team training sessions (if one cannot be located by Glenn Pipes for HSE to borrow and use.	P	Yes
2014	06/17	Danny Bisbee to purchase 8 music stands with deeper trays and expandable sides on behalf of HSE for music teams and have HSE reimburse for the cost of same.	P	Yes
2014	06/17	Move website hosting from GeoSpectrum to (BlueHost) upon completion of HSE's obligation with GeoSpectrum and NetworkSolutions and to have Soli Deo Gloria manage the website through BlueHost hosting the website at \$35/year.	P	Yes