

HI-SKY EMMAUS COMMUNITY OF MIDLAND, TEXAS
BOARD OF DIRECTORS MEETING
May 23, 2013

The Hi-Sky Emmaus Community Board of Directors met on Thursday, May 23, 2013, at 6:00 p.m. at Wilshire Park Baptist church, 801 S. Bentwood Dr., Midland, Texas 79703.

MEMBERS: Debbie Baxter, Linda Bisbee, Charlotte Bosecker, Terry Childers, Amy Ciaccio, Ashley Coco, Dean Cook, Marta Hansard, Melanie Huddleston, Linda Ireland, Kerry Mansour, Roy Sanders, Joe Willis, Dee Woolam, Gregg Ulvestad

MEMBERS PRESENT: Debbie Baxter, Linda Bisbee, Charlotte Bosecker, Terry Childers, Amy Ciaccio, Ashley Coco, Dean Cook, Marta Hansard, Melanie Huddleston, Linda Ireland, Kerry Mansour, Joe Willis, Dee Woolham, Gregg Ulvestad

MEMBERS ABSENT: Roy Sanders

GUESTS: Emory Mansour, Rhett Lively

The meeting was called to order at 6:00 p.m. by Gregg Ulvestad, Community Lay Director.

Dean Cook offered the opening prayer and led in the prayer to the Holy Spirit.

WALK REPORTS:

WW #210: Emory Mansour, Lay Director

- Emory provided a report on WW #210 which is scheduled for June 20-23, 2013.
- Pete Campbell has joined the Spiritual Team.
- The first two team meetings occurred on May 17th & 18th.
- Currently have 29 pilgrims
- Dale Mansfield is providing the music and Roy Smith is bringing the message during the Community candlelight service.
- Carla Smith and Albert will be providing music during candlelight dinner.
- The servant team is doing fruit trays for the agape feast.
- A few team members are still needed.

Flight #50: Ashley Coco, Lay Director

- Ashley noted that the Flight was scheduled for July 11th – 14th.
- Currently has 1 caterpillar.

Flight #51: No Report (Cherilyn Amburn, Lay Director)

- Charlotte reported that there are currently 3 caterpillars signed up to attend.

SCHOLARSHIP REQUESTS:

- Two scholarship requests were submitted for WW #210.

Motion to grant and provide both of these scholarship requests was made and seconded. Motion carried and was unanimously approved.

FINANCIALS: Ashley Coco presented the Hi-Sky Emmaus P&L Statement, Balance Sheet, and Financial Analysis as of May 23, 2013.

- A generous donation was received specifically for the portable AV equipment needed for Community gatherings.
- We have now received all the money from MW #209. True Lite paid for 2 team members who had to drop. Funds to be used for future True Lite sponsored pilgrims.

A motion was made and seconded to approve the May 23, 2013, Financial Statement. Motion was unanimously approved.

BOARD MINUTES: A motion was made and seconded to approve the April 18, 2013, meeting minutes. Motion was unanimously approved.

OLD BUSINESS:

- ❖ Pursuant to action item from the last Board meeting, Ashley created and provided a checklist to the WW #210 ALD who is serving as treasurer for the Walk. So far, the process appears to be working.
- ❖ Pursuant to action item from last Board meeting, Ashley Coco checked with Ken Arnold to discuss an audit of Hi-Sky's financials.
 - Hi-Sky has never had and/or paid for a formal audit due to cost constraints.
 - A CPA in the Community, who is not a member of the Board, can review the records and sign-off.
 - Gregg spoke to the Upper Room regarding this option and the Upper Room agreed that a Community member can provide this service.

ACTION ITEM: Ashley Coco will proceed to find and contact a Hi-Sky Emmaus Community member who is a CPA to request the books be audited.

- ❖ Rhett Lively reported that the transition on the website from .com to .org is still pending due to the need for a debit card.

NEW BUSINESS:

➤ **Letter Received from Circle 6:**

- A list of room numbers and names of those assigned to each room needs to be provided to the office.
- Lay Directors now need to complete an evaluation form for the camp directors.
- Carpets are going to be replaced. As of August 1, 2013, we can no longer use real, flamed candles.
- The camp will provide battery operated candles for a fee.
- Real candles can still be used for candlelight service. But, they cannot be used in areas where there is carpet.

ACTION ITEM: Gregg Ulvestad will contact Circle 6 to inquire about (1) using real candles in dining room for candlelight dinner and (2) to request exception to real candle use in conference room for lighting of candles

during talks promising to protect the carpet with plastic and to ensure candle is in enclosed receptacle so that wax will not drip.

- Lay Directors need to be told that they must now call ahead to inquire if early setup is possible on Wednesday evenings prior to Walk as this privilege is not always possible due to other events going on at the camp.

➤ **Change in Board and Spiritual Team:**

- Linda Bisbee is now a member of the Spiritual Team. As per Upper Room, once a Lay person has served on a spiritual team, they can no longer serve in a lay person capacity. One exception: In emergency situations, a spiritual team member may serve on a music team.
- Sandra Fussell has stepped down from the Board and Linda will be assuming Sandra's place.
- This change leaves a vacancy on the Board for Gatherings.
- **ACTION ITEM:** As Assistant Community Lay Director, Marta Hansard has been asked by the Board to form a committee to find a replacement to fulfill Linda's term on the Board as Gathering's Coordinator. A vote on the proposed replacement will be submitted to the Board via email and the vote for suggested replacement will be handled by the Board via email.

COMMITTEE REPORTS:

❖ Gatherings

Report from Linda Bisbee

- Needs to call a few folks to request they bring their Walk crosses to Community meeting on 5/28.
- Agreed to organize/handle gathering after meeting on 5/28 since Board has not replaced her as Gathering's Coordinator, yet.

❖ Trailer/Supplies

Report from Joe Willis.

- Ashley Coco and Joe Willis are going out to do an inventory of the trailer and Carol's Closet.

ACTION ITEM: Charlotte Bosecker to send Chrysalis order to Joe so that he may also order the items needed for Flights.

- Suggested that Hi-Sky invest in its own wooden dividers for use in the Tabernacle rather than always having to contact Signal Mountain to use its dividers.

ACTION ITEM: Joe Willis will measure screens when he is out doing inventory so that we can put the need before the Community to see if someone will help.

- Dani Pool has donated sheets and tension rods for windows in Tabernacle.
- Annette Childers has donated PVC dividers and sheets for use by the Community.

❖ Facilities/Name Tags

Report from Terry Childers.

- Nothing new to report.

❖ Team Selection

No report.

❖ Chrysalis

Report from Charlotte Bosecker.

- Wilma provided a series of more thorough training sessions which included:
 - Board Rep duties
 - Checklists
 - Logistics
- Requested that Wilma come and do same in-depth training series for Hi-Sky Community teams/members.
- Cherilyn Amburn had her first team meeting. The remainder of her meetings will be held in June.
- Ashley Coco will have team meetings starting May 24th and 25th.

❖ Music

Report from Kerry Mansour.

- Will ensure music trailer is out at Circle 6 on Wednesday night so that equipment can be setup early for WW #210.
- No music equipment is needed for Chrysalis team meetings.

❖ Training

Report from Amy Ciaccio.

- Held team training for WW #210 team on May 17th.
- Board Rep for WW #210 is Melanie Huddleston.

❖ Book Table

Report from Charlotte Bosecker.

- Still needs to be put on Mardel account.

ACTION ITEM (from 4/18/2013): Ashley Coco will follow-up by writing a letter to Mardel to authorize Charlotte Bosecker to purchase books for the book tables during Hi-Sky Emmaus Walk and Chrysalis weekends.

CLOSING COMMENTS:

➤ **Gregg Ulvestad, Community Lay Director**

Report on Upper Room Training Session – 4/27/13

- The Upper Room held a training session on April 27th. The trainers not only offered suggestions but also, as a result of several Emmaus Communities asking questions, the Upper Room went back to the

original creators of The Walk to Emmaus to ask their intent behind some of the rules/procedures.

- Trainers suggested that clipboards be passed around during Community meetings for (1) food agape, (2) gift agape, and (3) interest in working a Walk/Chrysalis (name, address, phone, etc.)
- Emphasized training on roles and responsibilities of sponsorship. May want to come up with a “script” so that sponsorship will be consistently and adequately addressed at Babe Chick meetings.
- Reminded us that Walks are for folks who are already followers of Christ. We are looking for folks who are working to further their walk with Jesus and the Walk will give them encouragement and desire to step up and be leaders in their church.
- Explained the importance of the progression of service on a team (i.e., Servant team (including Food/Agape and Logistics), ATL, TL, ALD/Music, LD.)
- During the opening of letters, all the conference room team should be present. Because ATL/TL have created a bond with the pilgrims, they should remain in the room to support the pilgrim if the pilgrim is faced with a letter that is devastating to them. The ATL/TL do not need to be at table. Can be in back of room with rest of conference room team – all remaining quiet and reverent.
- Suggested omitting “True Stories” (a.k.a., joke time) as this has the potential of taking away the focus on God. We must ask “does this help the pilgrims get closer to Christ?”

ACTION ITEM: Gregg to add omitting True Stories from Walks to the agenda for further discussion at next Board meeting.

➤ **Kerry Mansour**
Board Meeting – 6/20/13

- The next Board meeting is scheduled for June 20th. Because of WW #210, there will be several Board members who will not be able to attend this meeting. So, we will, most likely, not have a quorum.

ACTION ITEM: Gregg to reschedule June Board meeting. Add item to next agenda to discuss future meetings.

➤ **Dean Cook, Community Spiritual Director**
Issues Regarding Community and Clergy

- Submitted several items in the May newsletter. If there are questions, please directed them to Dean.
- Clergy needs some written notes on how one qualifies to serve as a member of the spiritual team. Hi-Sky needs to have an application process, guidelines, and a statement from the applicant as to how he/she was called into service and ordained as a minister so that the Board can approve the application.
- Lay Directors should not choose Spiritual Directors and/or the spiritual team for Walks.
- When Lay Directors are chosen, they need to attend training and be told that team selection is handled by the Selection Team. Lay Director can work with Spiritual Director to select the remaining clergy.

ACTION ITEM: Dean Cook will develop Clergy requirements and selection process.

- Reminder that all conference room team members, no matter where they live, must attend the required number of team meetings. The requirement is 3 out of 4 meetings.
- There are too many Board members working walks in other capacities.
- There are too many Community members who are also working too many Walks. There is a perception in the Community that a handful of folks appear to always be working Walks. We need more churches represented on the Selection Team Committee and we need more diversity on Walk teams.
- Once a Lay Director is chosen, he/she needs to attend a Board meeting so that the Board can provide the LD with the responsibilities/rules associated with serving in this capacity (in writing): no themes, no other bible verses [only Luke 24: 13-35.], etc. Remind LD that this position is a position of selfless service.
- Sex offenders are NOT allowed at Circle 6 when kids are attending a function at the camp.
- Sex offenders are also NOT allowed to be on a team when the team meetings are held at a church located within a protected zone.

ACTION ITEM: Dean Cook will contact the Upper Room to ask how to handle sex offender language on Walk applications. He will also contact local parole officers to get advice on what can legally be done with respect to asking for this information on a Walk application. **NOTE:** The sex offender list is public

record and can be found online. Additionally, sex offenders must submit a request to their parole officer to travel to another county.

CLOSING PRAYER: Dean Cook offered the closing prayer.

There being no further business, the meeting was adjourned at 7:20 p.m.

Respectfully submitted,
Melanie Huddleston, Secretary