

HI-SKY EMMAUS COMMUNITY OF MIDLAND, TEXAS
BOARD OF DIRECTORS MEETING
June 18, 2013

The Hi-Sky Emmaus Community Board of Directors met on Tuesday, June 18, 2013, at 6:00 p.m. at Wilshire Park Baptist church, 801 S. Bentwood Dr., Midland, Texas 79703.

MEMBERS: Debbie Baxter, Linda Bisbee, Charlotte Bosecker, Terry Childers, Amy Ciaccio, Ashley Coco, Dean Cook, Marta Hansard, Melanie Huddleston, Linda Ireland, Kerry Mansour, Roy Sanders, Joe Willis, Dee Woolam, Gregg Ulvestad

MEMBERS PRESENT: Debbie Baxter, Linda Bisbee, Charlotte Bosecker, Terry Childers, Ashley Coco, Marta Hansard, Melanie Huddleston, Linda Ireland, Kerry Mansour, Roy Sanders, Joe Willis, Dee Woolam, Gregg Ulvestad

MEMBERS ABSENT: Amy Ciaccio, Dean Cook

GUESTS: None

The meeting was called to order at 6:02 p.m. by Gregg Ulvestad, Community Lay Director.

Dee Woolam offered the opening prayer and led in the prayer to the Holy Spirit.

WALK REPORTS:

WW #210: Emory Mansour, Lay Director (Report by Kerry Mansour)

- Cannot setup early at Circle Six due to GA event.
- Team is ready
- Walk is full
- Email sent to team regarding send-off

SCHOLARSHIP REQUESTS:

- One scholarship request was submitted for WW #212

A motion to grant the scholarship request and provide scholarship funds was made and seconded. Motion carried and was unanimously approved.

FINANCIALS: Ashley Coco presented the Hi-Sky Emmaus P&L Statement, Balance Sheet, and Financial Analysis as of June 18, 2013.

- Balance Sheet appears "heavy." This is due to the policy change that Hi-Sky now deposits walk fees immediately upon receipt.
- The Registrar is keeping an online log which is shared with Ashley to reconcile deposits of Walk fees.
- Team fees are also deposited as received.
- Hi-Sky will now pay Circle 6 immediately (within 10 days) after a Walk has ended.
- The Registrar will provide Ashley with the final headcount following check-in on Thursday evenings.
- The cutoff for moving folks up from the waiting list is one (1) week prior to the Walk.

- We have now received all the money from WW #210.

A motion was made and seconded to approve the June 18, 2013, Financial Statement. Motion carried and was unanimously approved.

ACTION ITEM: Motion was made and seconded for the Board to revisit potential Walk locations for 2015 and beyond due to increasing costs and increasingly onerous requirements imposed by Circle 6. Motion carried and was unanimously approved.

BOARD MINUTES: A motion was made and seconded to approve the May 23, 2013, meeting minutes. Motion carried with one dissenting vote.

OLD BUSINESS:

❖ The Board still has a vacancy for the Chairperson position of the Gatherings Committee. Marta Hansard was appointed to head a nominating committee to find a replacement. Marta requested each Board Rep submit two names to her via email of potential committee members.

ACTION ITEM: Once names have been received, Marta will work through the list and will send potential members' names to the Board via email for a vote to complete the Nominating Committee. The Nominating Committee will proceed to find a replacement for the Gatherings Committee Chair and will also submit names of potential Lay Directors for 2014 Walks to the Board for consideration.

NEW BUSINESS:

➤ **Board Retreat: Linda Ireland**

- Proposed the Board have a meeting to find solutions to and processes for all the issues we continue to see and experience in our Community.
- Charlotte suggested the Board ask Wilma Stirl to facilitate this retreat.
- It was also stated that Hi-Sky could request the assistance of the Upper Room to facilitate.

ACTION ITEM: Board members would email Gregg Ulvestad with issues needing to be discussed/worked.

- Board members elected in the class of 2014 should attend the retreat.
- Retreat should be scheduled in mid-November after the election results are announced to facilitate the retreat attendance by 2014 Board members.

A motion was made and seconded that Linda Ireland, Charlotte Bosecker and Joe Willis work together to organize the Board retreat: location, facilitator, agenda, etc. Motion carried and was unanimously approved.

➤ **Music Training Workshop: Linda Ireland**

- Because it is becoming increasingly difficult to find people to serve on Music Teams, Linda proposed conducting a Music Team Workshop to train additional Community members interested in serving on a Music Team.
- The database needs to be refined to show Community members who qualify to work on teams and to show those who have Music Team experience.

- The workshop would educate attendees on the role of the Music Team and would also serve as a practice session so that newer folks could practice on the music.

A motion was made and was seconded that Linda Ireland and Terry Childers would proceed with planning and scheduling a Music Training Workshop be held in September or October. The motion passed and was unanimously approved.

ACTION ITEM: Linda Ireland will provide information to Rhett Lively to publicize the Music Team Workshop during Community gatherings, in the monthly newsletter and on the website. Linda will also attend Babe Chick meetings to discuss being on a Music Team.

➤ **Omitting “True Stories” from Walk Schedules:**
Gregg Ulvestad

- Pursuant to training by Upper Room and following some inappropriate “True Stories” told by Pilgrims who did not fully understand the concept, the Board discussed removing “True Stories” from the Walk schedule.
- During the discussion, it was determined that “True Stories” do not really bring glory to God and that once something is said that is inappropriate or does not fit the intended definition of a “True Story,” it cannot be taken back and may cause more harm than good.

A motion was made and was seconded to remove “True Stories” from all Walks and Chrysalis. The motion carried and was unanimously approved.

ACTION ITEM: Board Reps who serve on the Training Committee will instruct Lay Directors and Board Reps for Walks/Chrysalis that “True Stories” are no longer told during weekends and will no longer be a part of the weekend schedule.

COMMITTEE REPORTS:

❖ Gatherings

Report from Linda Bisbee

- Will call people in the Community to bring food and Walk Crosses.

❖ Trailer/Supplies

Report from Joe Willis.

- Will supply Chrysalis info to Flight Directors for upcoming Flights
- Ordered materials for remaining Walks and will put supplies in Carol’s Closet when they arrive.

- The vacuum cleaner and black easel have been lost or misplaced. We need to check with Community members to see if anyone knows where these items may be located.
- Confirmed that there are two chalices for the Community in Carol's Closet.
- Asked that the Board Reps assist in directing the Lay Directors and Walk teams to return items to the appropriate storage bins when packing up after the Walk is completed.
- Purchased non-Emmaus items (Kleenex, hand sanitizer, etc. for the supply cabinets.
- Discussed the need for Hi-Sky to purchase its own dividers rather than always borrowing those owned by Signal Mountain Emmaus Community. Proposed three options:
 1. Hi-Sky purchase the materials and have the dividers made at a cost of \$200-\$250 per set;
 2. Purchase pre-made dividers via mail order. These, however, are only 4' high; or
 3. Get the dividers built by a local builder who would purchase the materials and build 3 sets of 3 hinged dividers out of wooden frames and canvass for a total cost of \$660.

ACTION ITEM: Joe Willis to check to see if there is a water proofing agent that can be used for the canvass

ACTION ITEM: Joe Willis will present the need to the Community to see if someone will help. Joe will also provide the information to Rhett for announcements prior to Community gatherings. If there is an interest, Joe will provide the building specs to the interested person(s) and they will be asked to provide their construction ideas to the Board for approval before any construction begins.

❖ Facilities/Name Tags

Report from Terry Childers.

- Name tags for WW #210 will arrive by Thursday, June 20th.
- Received a few orders for new name tags at the last Community gathering.

❖ Team Selection

Report from Roy Sanders.

- Walk teams have been selected for the remainder of 2012.
- Would like to get a new selection team so that there is more diversity and other members of the Community can get involved. Will send an email to current Selection Team members thanking them for their service.
- Requested that the Selection Team rotate every two years to ensure consistency and to encourage more Community involvement.

- Would like to add a “Lay Director In Training” position to team structure. Believes it would help future Lay Directors to observe and model current Lay Directors and would encourage continuity and familiarity with all the processes/requirements associated with being a Lay Director (i.e., Lay Directors are responsible for database entry of Team Members.)
- A Board Rep is needed for MW #211 on September 19-22, 2013. Terry Childers will check his schedule to see if he is available. Joe Willis will serve as alternate if Terry is unable to serve.

❖ Chrysalis

Report from Charlotte Bosecker.

- Proposed separate Community gatherings lead by Roger Willis for Chrysalis.
- Would like for Chrysalis #50 music team to play for Community in July.
- Proposed that Chrysalis #51 music team along with Flight #50 team be responsible for the entire Community service in August.
- A RUSH event is scheduled for August 10th at First United Methodist Church. RUSH will include pizza, games and music. All kids ages 15-19 are welcome.

❖ Music

Report from Kerry Mansour.

- The music trailer has been reconfigured. The old, large, outdoor speakers and equipment have been removed from the trailer and are stored in Carol’s Closet.
- We need to protect the Bose sound system.
- The music teams are in place for the remaining Community gatherings.

❖ Training

Report from Linda Ireland.

- Will be holding team training for MW #211.
- Would like input about training and want needs to be covered.
- Requests that Board Reps be present to attend Lay Director training to provide input, reinforce processes, and answer questions.

❖ Book Table

Report from Charlotte Bosecker.

- Missing her binder with the current inventory but is working to recreate it.
- Requested that the Board Reps assigned to each Walk have the team member giving the “Growth Through Study” talk contact Charlotte to provide her with a list of books/study aids referenced during the talk so that she can ensure some of the titles are available on the book table.

ACTION ITEM: Charlotte will talk with Dean Cook to get titles of books and devotionals that are more suited for “new” Christians and will talk with him about books that the Community receives that are donated.

CLOSING COMMENTS:

- **Gregg Ulvestad, Community Lay Director**
- Contacted Circle 6 to request “exceptions” to open flame policy.
 - Hi-Sky will still be allowed to burn open flame candles during candlelight services. However, the flames must be extinguished inside the Tabernacle (on the concrete floor) starting with MW #211 since carpet in entry and in Prayer and Agape rooms is being replaced.
 - Board Rep for MW #211 and future teams needs to ensure that Logistics Coordinator is aware of this change and that the collection boxes for the candles are just inside the double wooden doors inside the Tabernacle rather than in the entry way.
 - Open flame candles will no longer be allowed in the Prayer Room starting with MW #211.
 - One open flame candle can be used in the conference room if it is in a receptacle that prevents wax from melting onto carpet and the floor is protected with a floor mat.

A motion was made and was seconded that Hi-Sky Emmaus purchase rubber floor mats to protect the conference room floor from wax which could potentially be released in front of the speakers podium. Motion carried and was unanimously approved.

ACTION ITEM: As Facilities Chair, Terry Childers will purchase a floor mat for the Community to use under the table with the open flame candle in the conference room.

CLOSING PRAYER: Linda Bisbee offered the closing prayer.

There being no further business, the meeting was adjourned at 8:00 p.m.

Respectfully submitted,
Melanie Huddleston, Secretary